

# Employer Registration Guide



# CAREER LINK'24

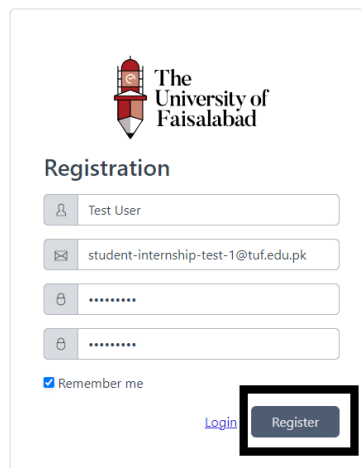
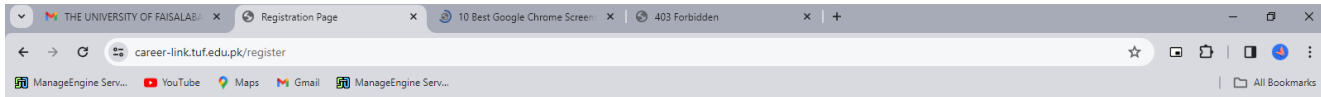
*SYNCHRONISING  
THE WORLD OF OPPORTUNITY*

## Contents

Register: .....	3
Apply For Job Fair:.....	5
Fill on the Organizational Interest: .....	7
Show Application: .....	9
Submit Fees:.....	10
Download Voucher: .....	10
Upload Submitted Voucher After Submitting the Fees and then upload the voucher. ....	12
Application Submission .....	13
Application Status Updated From Manager Side: .....	14

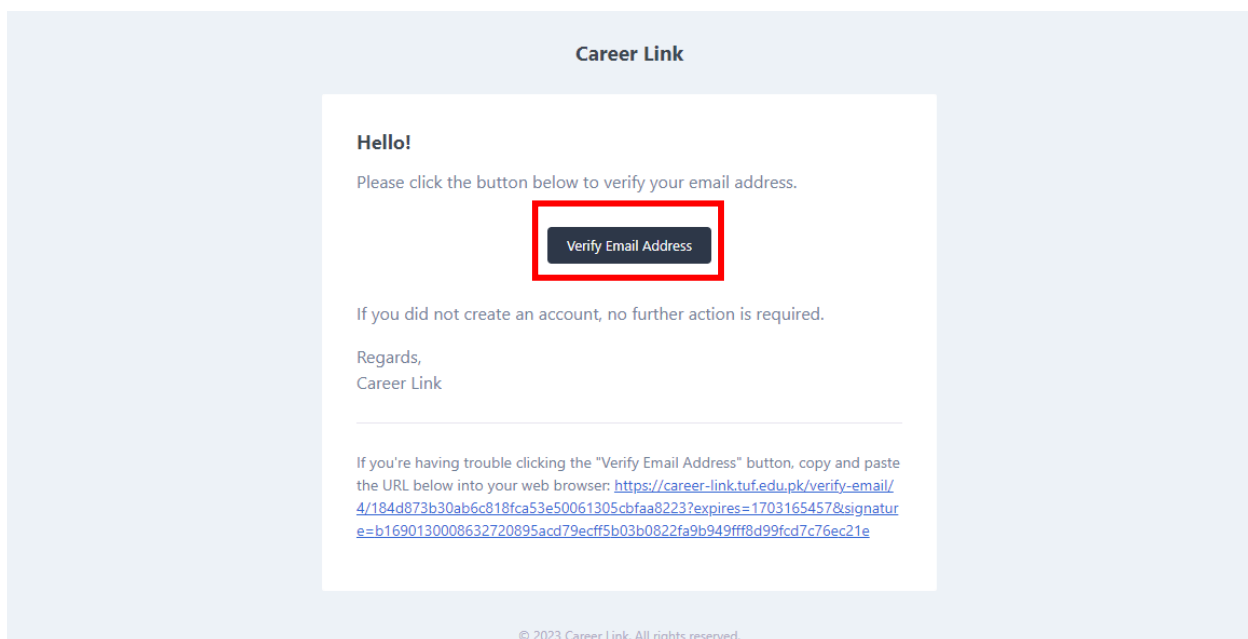
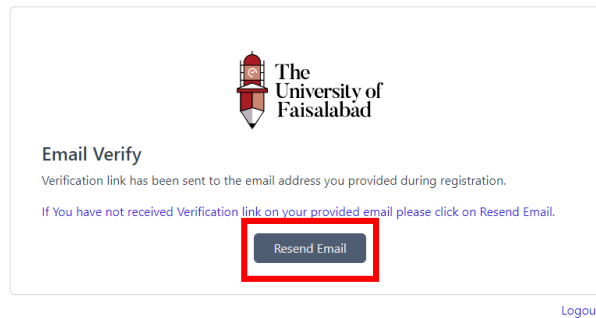
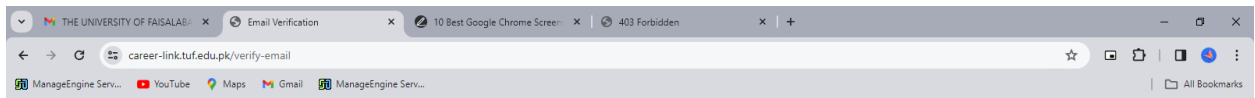
## Register:

1. Click on the URL (<https://career-link.tuf.edu.pk/register>) to register as an employee.
2. Enter your username, email and password and then click on Register Button.

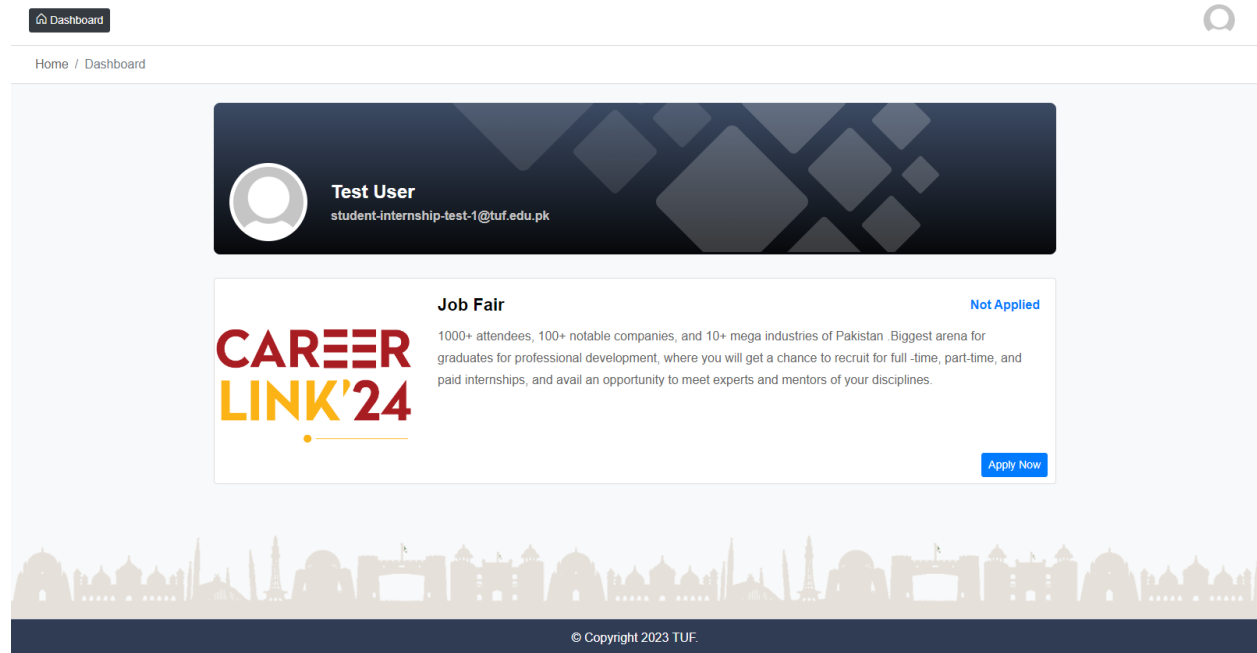
A registration form for The University of Faisalabad. The form is titled 'Registration' and features the university's logo at the top. It contains four input fields: a username field with 'Test User', an email field with 'student-internship-test-1@tuf.edu.pk', and two password fields, both containing six dots. Below the password fields is a checked checkbox labeled 'Remember me'. At the bottom right, there is a blue 'Login' link and a blue 'Register' button, which is highlighted with a black rectangular border.

3. After Registration you will receive verification email on your entered email address, Verify your email from there.

**Note: If you don't receive any verification email, click on the button "Resend Email".**

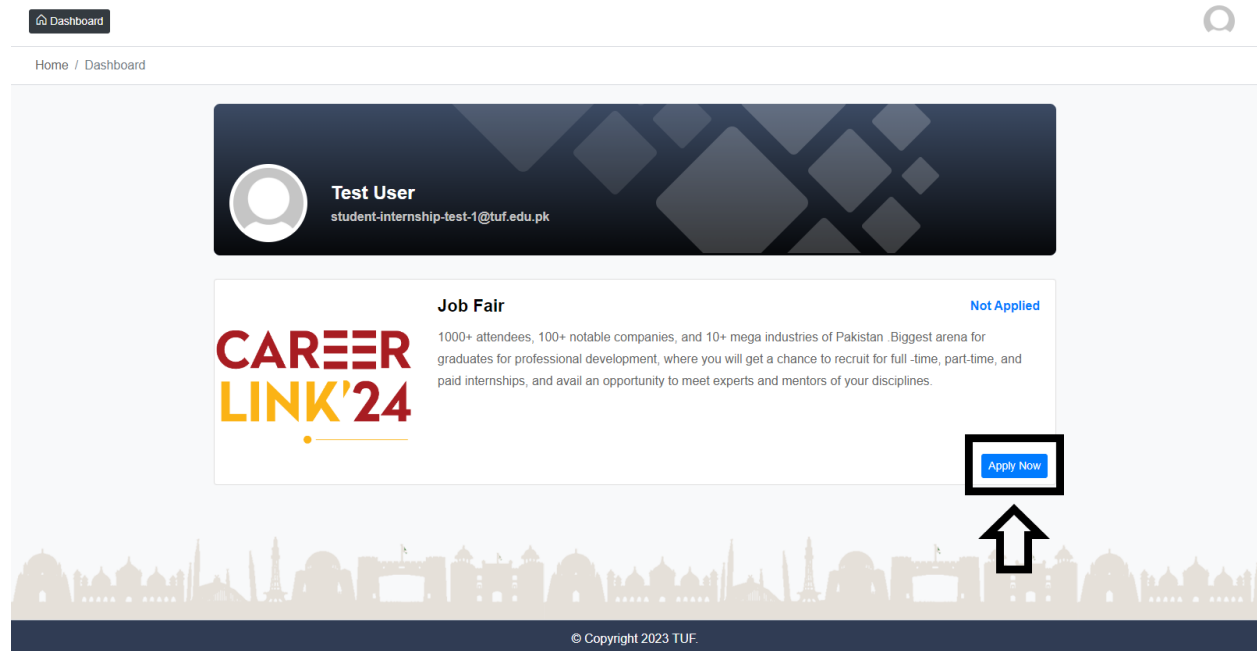


After Registering the Employee will land on the Dashboard as shown below:



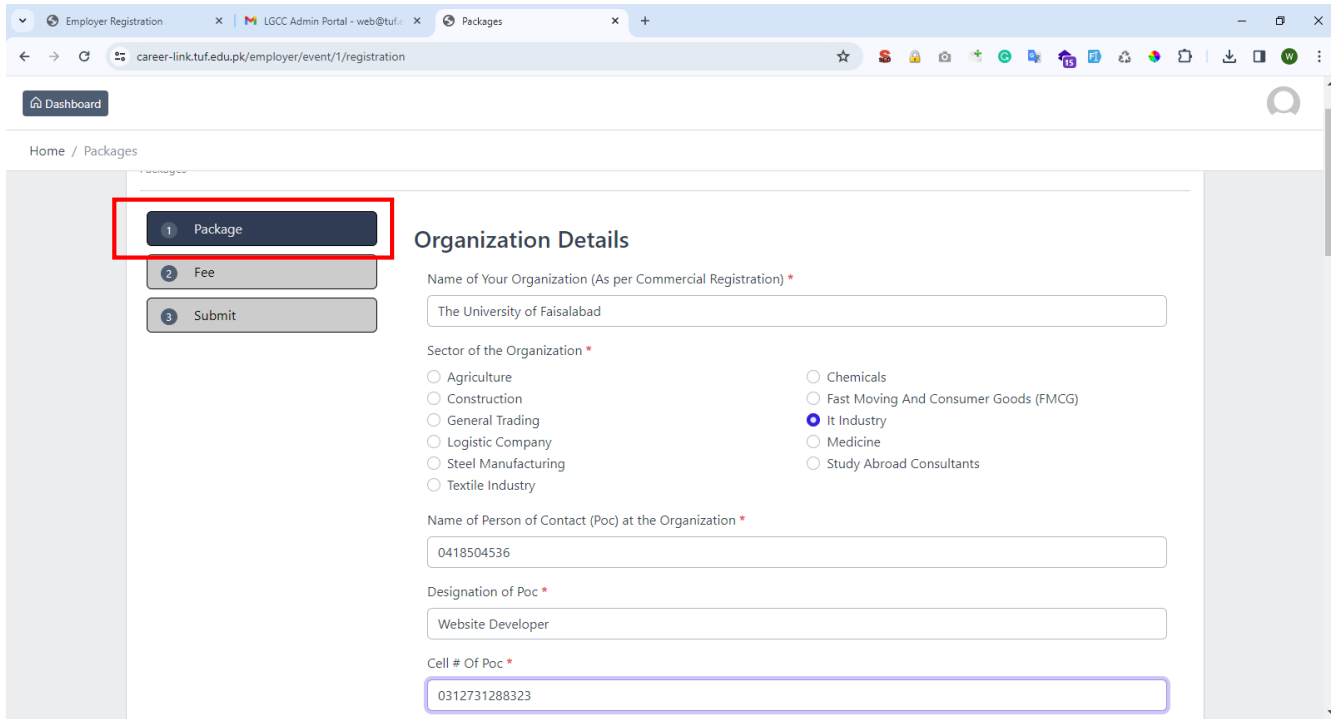
## Apply For Job Fair:

To apply for the job fair click on the Apply Now Button as shown in the screenshot below:



The Page will display as shown below:

**Note: You have to fill in the Required Data to submit your application, if you leave required fields empty you will be unable to apply for Job Fair.**



Employer Registration | LGCC Admin Portal - web@tuf.edu.pk | Packages

career-link.tuf.edu.pk/employer/event/1/registration

Dashboard

Home / Packages

**1 Package**

**2 Fee**

**3 Submit**

### Organization Details

Name of Your Organization (As per Commercial Registration) \*

The University of Faisalabad

Sector of the Organization \*

Agriculture  Chemicals

Construction  Fast Moving And Consumer Goods (FMCG)

General Trading  It Industry

Logistic Company  Medicine

Steel Manufacturing  Study Abroad Consultants

Textile Industry

Name of Person of Contact (Poc) at the Organization \*

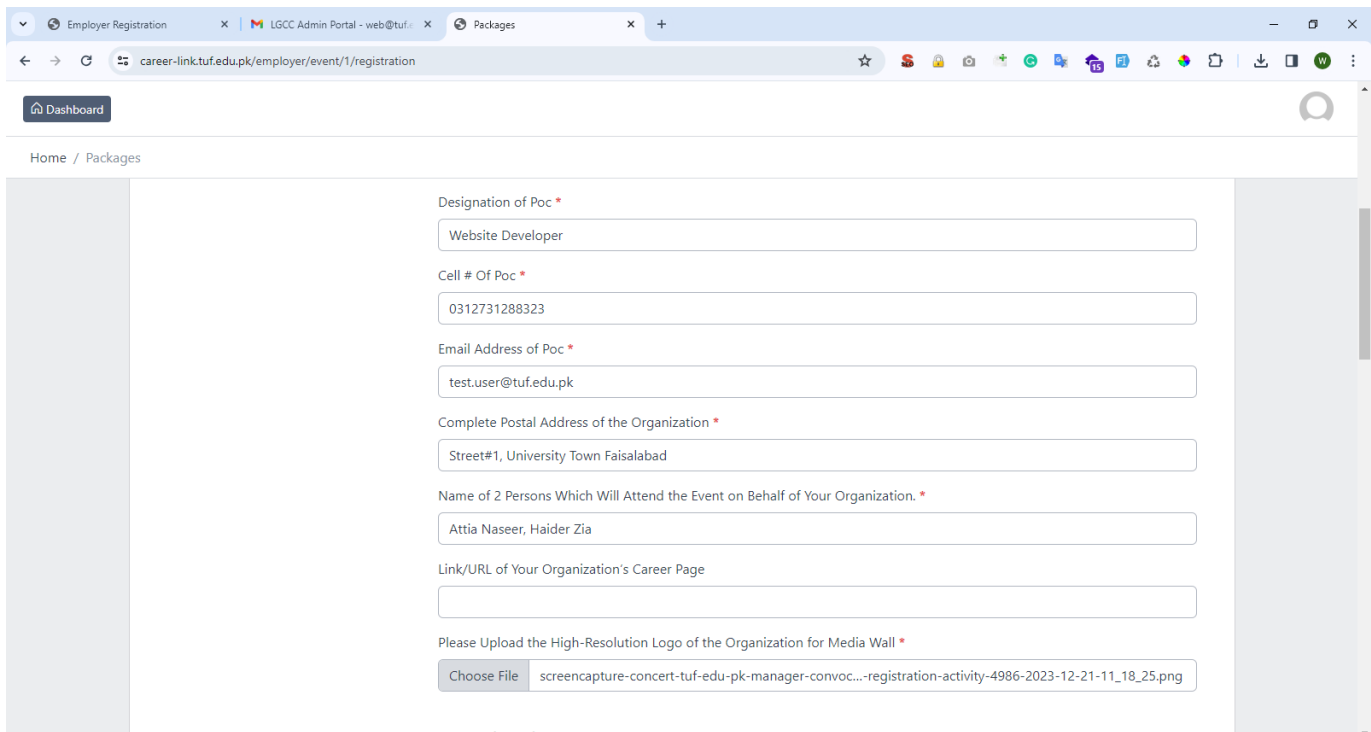
0418504536

Designation of Poc \*

Website Developer

Cell # Of Poc \*

0312731288323



Employer Registration | LGCC Admin Portal - web@tuf.edu.pk | Packages

career-link.tuf.edu.pk/employer/event/1/registration

Dashboard

Home / Packages

Designation of Poc \*

Website Developer

Cell # Of Poc \*

0312731288323

Email Address of Poc \*

test.user@tuf.edu.pk

Complete Postal Address of the Organization \*

Street#1, University Town Faisalabad

Name of 2 Persons Which Will Attend the Event on Behalf of Your Organization. \*

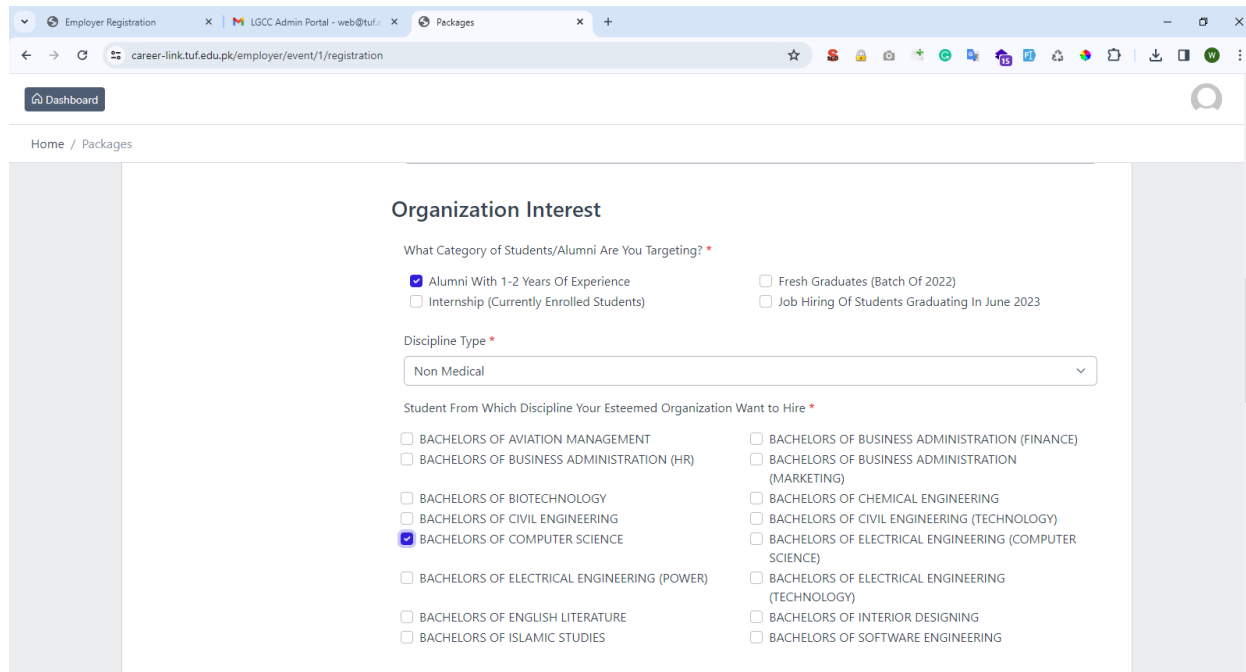
Attia Naseer, Haider Zia

Link/URL of Your Organization's Career Page

Please Upload the High-Resolution Logo of the Organization for Media Wall \*

Choose File screencapture-concert-tuf-edu-pk-manager-convoc....-registration-activity-4986-2023-12-21-11\_18\_25.png

## Fill on the Organizational Interest:



Home / Packages

### Organization Interest

What Category of Students/Alumni Are You Targeting? \*

Alumni With 1-2 Years Of Experience  Fresh Graduates (Batch Of 2022)

Internship (Currently Enrolled Students)  Job Hiring Of Students Graduating In June 2023

Discipline Type \*

Non Medical

Student From Which Discipline Your Esteemed Organization Want to Hire \*

<input type="checkbox"/> BACHELORS OF AVIATION MANAGEMENT	<input type="checkbox"/> BACHELORS OF BUSINESS ADMINISTRATION (FINANCE)
<input type="checkbox"/> BACHELORS OF BUSINESS ADMINISTRATION (HR)	<input type="checkbox"/> BACHELORS OF BUSINESS ADMINISTRATION (MARKETING)
<input type="checkbox"/> BACHELORS OF BIOTECHNOLOGY	<input type="checkbox"/> BACHELORS OF CHEMICAL ENGINEERING
<input type="checkbox"/> BACHELORS OF CIVIL ENGINEERING	<input type="checkbox"/> BACHELORS OF CIVIL ENGINEERING (TECHNOLOGY)
<input checked="" type="checkbox"/> BACHELORS OF COMPUTER SCIENCE	<input type="checkbox"/> BACHELORS OF ELECTRICAL ENGINEERING (COMPUTER SCIENCE)
<input type="checkbox"/> BACHELORS OF ELECTRICAL ENGINEERING (POWER)	<input type="checkbox"/> BACHELORS OF ELECTRICAL ENGINEERING (TECHNOLOGY)
<input type="checkbox"/> BACHELORS OF ENGLISH LITERATURE	<input type="checkbox"/> BACHELORS OF INTERIOR DESIGNING
<input type="checkbox"/> BACHELORS OF ISLAMIC STUDIES	<input type="checkbox"/> BACHELORS OF SOFTWARE ENGINEERING

Select the Package as per your requirement and then click on **“Save”** button.

## Packages

<input type="radio"/> Exclusive Partner	<input type="radio"/> Premium Registration	<input type="radio"/> Standard Registration
<p><b>Package Cost</b> Rs.250000/-</p>	<p><b>Package Cost</b> Rs.100000/-</p>	<p><b>Package Cost</b> Rs.30000/-</p>
<p><b>STALL LOCATION &amp; SIZE</b> Prime, 21X9 ft</p>	<p><b>STALL LOCATION &amp; SIZE</b> Prime, 15X9 ft</p>	<p><b>STALL LOCATION &amp; SIZE</b> Best, 9X9 ft</p>
<p><b>LUNCH AND SOUVENIRS</b> For 3 Representatives</p>	<p><b>LUNCH AND SOUVENIRS</b> For 1 Representatives</p>	<p><b>LUNCH AND SOUVENIRS</b> For 1 Representative.</p>
<p><b>BRANDING OPPORTUNITIES</b> Large logo on all backdrops  Logos on all printable along with TUF logo  Banner display.  Radio show  Exclusive Interview with Official Media Partner</p>	<p><b>BRANDING OPPORTUNITIES</b> Large logo on all backdrops  Logos on all printable along with TUF logo  Banner display.</p>	<p><b>BRANDING OPPORTUNITIES</b> Logo on all printable.</p>
<p><b>MEDIA COVERAGE</b> Social Media  TV  FM - 30 mins.  Brand advertisement</p>	<p><b>MEDIA COVERAGE</b> Social Media  TV  FM</p>	<p><b>MEDIA COVERAGE</b> Social Media</p>
<p><b>EVENT CEREMONY</b> Chief of Guest at closing ceremony with CEO talk  Souvenir and Certificate.</p>	<p><b>EVENT CEREMONY</b> CEO talk with the audience  Souvenir and Certificate</p>	<p><b>EVENT CEREMONY</b> Souvenir with Certificate</p>
<p><b>ACCOMMODATION/HOTEL STAY</b> 2 Persons for 1 night</p>	<p><b>ACCOMMODATION/HOTEL STAY</b> -</p>	<p><b>ACCOMMODATION/HOTEL STAY</b> -</p>
<p><b>GRADUATES RESUME USB</b> Yes</p>	<p><b>GRADUATES RESUME USB</b> Yes</p>	<p><b>GRADUATES RESUME USB</b> Yes</p>
<p><b>ON-CAMPUS ADVERTISEMENT AT SPONSORS COST</b> Display Standee at Arena - 3 Nos Food Court -2 Nos Walkways -2 Nos</p>	<p><b>ON-CAMPUS ADVERTISEMENT AT SPONSORS COST</b> Display Standee at Food Court -1 No Walkways -1 No</p>	<p><b>ON-CAMPUS ADVERTISEMENT AT SPONSORS COST</b> Display Standee at Walkways -1 No</p>

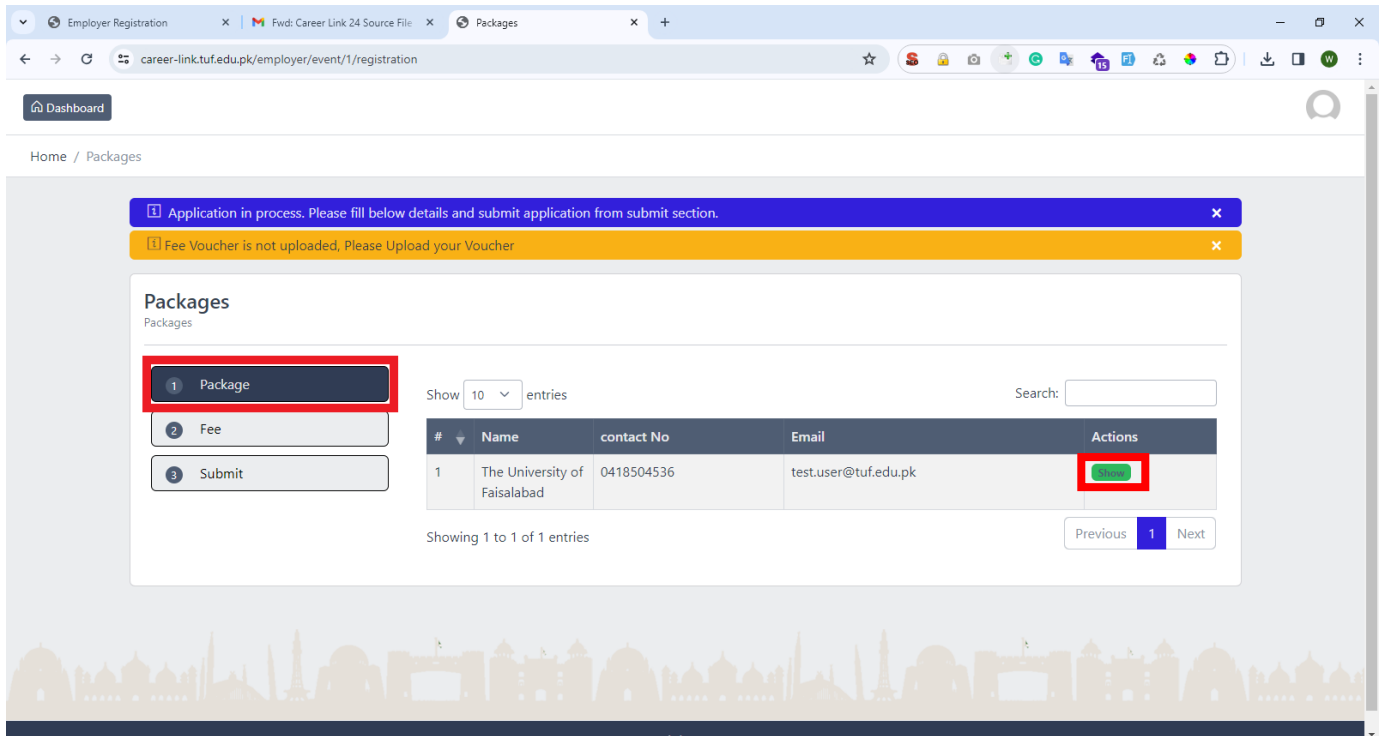




After Saving the Record You will be redirected to Internal page where the Employee will be able to Upload Voucher and View Application as shown below:

## Show Application:

To view the Entered data click on “**Show**” button placed In front of the record.

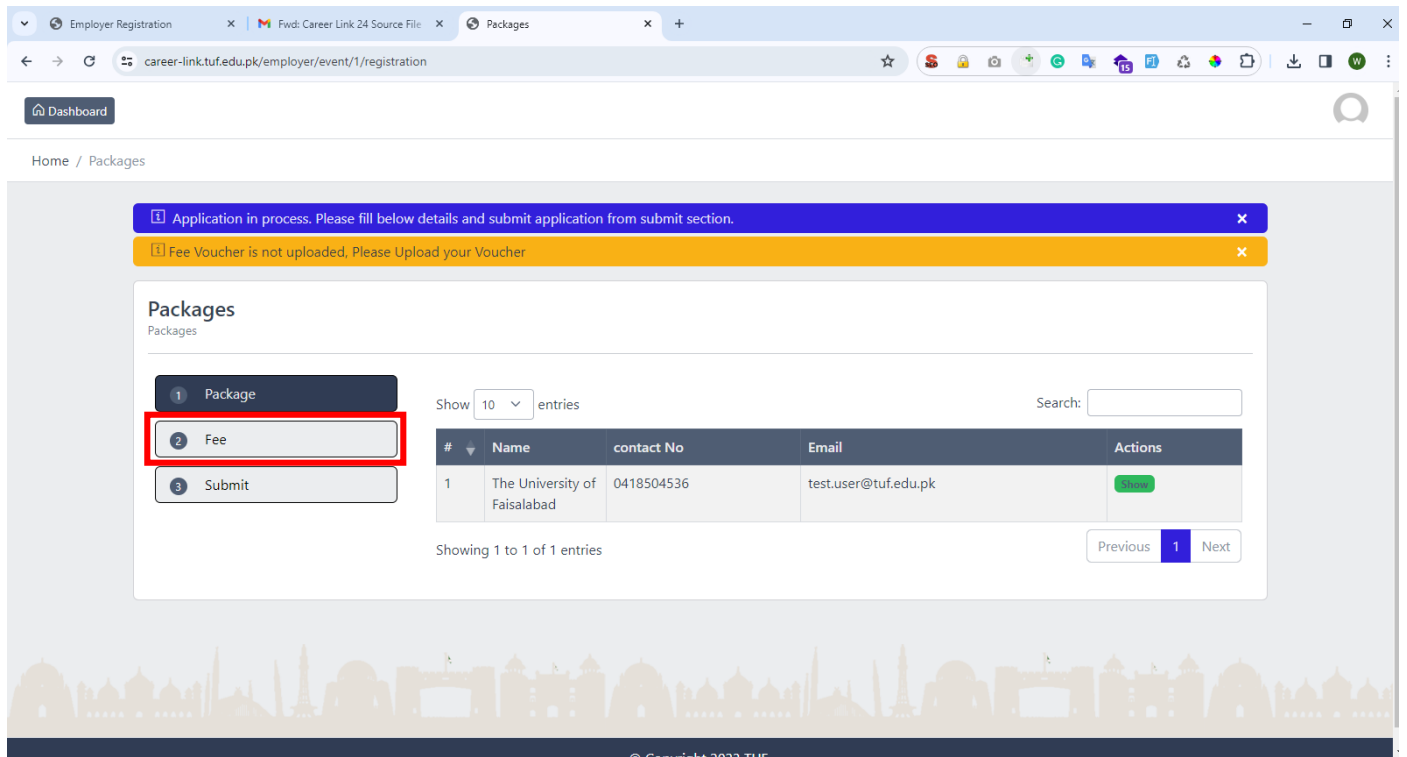


The screenshot shows a web browser window with the URL `career-link.tuf.edu.pk/employer/event/1/registration`. The page displays a dashboard with a navigation menu and a main content area. At the top, there are two notification banners: a blue one stating "Application in process. Please fill below details and submit application from submit section." and a yellow one stating "Fee Voucher is not uploaded, Please Upload your Voucher". Below these, the "Packages" section is visible, containing a sidebar with "Package", "Fee", and "Submit" buttons, and a table with one entry. The "Package" button and the "Show" button in the table are highlighted with red boxes. The table has columns for "#", "Name", "contact No", "Email", and "Actions". The entry shows "The University of Faisalabad" with contact number "0418504536" and email "test.user@tuf.edu.pk".

#	Name	contact No	Email	Actions
1	The University of Faisalabad	0418504536	test.user@tuf.edu.pk	Show

## Submit Fees:

To Complete your application process select Fees from the sidebar.



Application in process. Please fill below details and submit application from submit section.

Fee Voucher is not uploaded, Please Upload your Voucher

### Packages

1 Package

2 Fee

3 Submit

Show 10 entries Search:

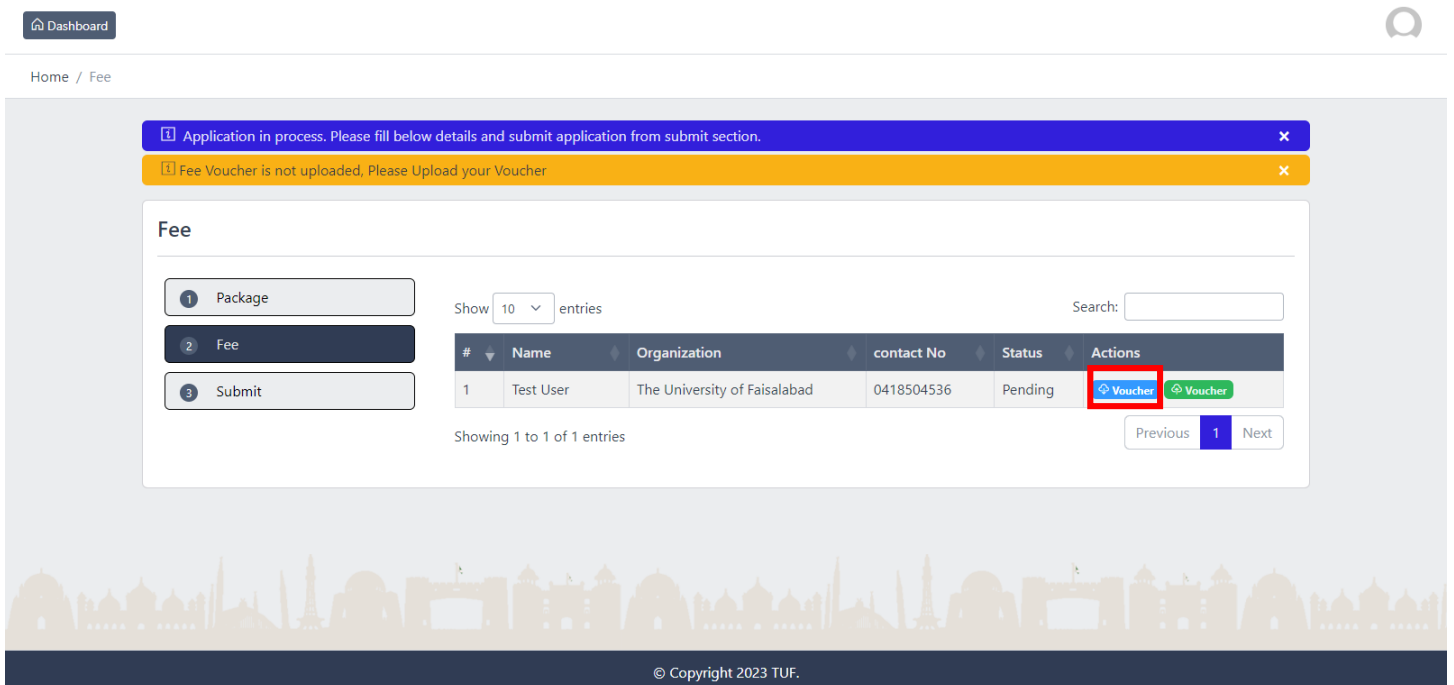
#	Name	contact No	Email	Actions
1	The University of Faisalabad	0418504536	test.user@tuf.edu.pk	<a href="#">Download</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

## Download Voucher:

To download the Voucher click on “**Download**” button placed in front of the record.



Application in process. Please fill below details and submit application from submit section.

Fee Voucher is not uploaded, Please Upload your Voucher

### Fee

1 Package

2 Fee

3 Submit

Show 10 entries Search:

#	Name	Organization	contact No	Status	Actions
1	Test User	The University of Faisalabad	0418504536	Pending	<a href="#">Download Voucher</a> <a href="#">Upload Voucher</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

# The University of Faisalabad

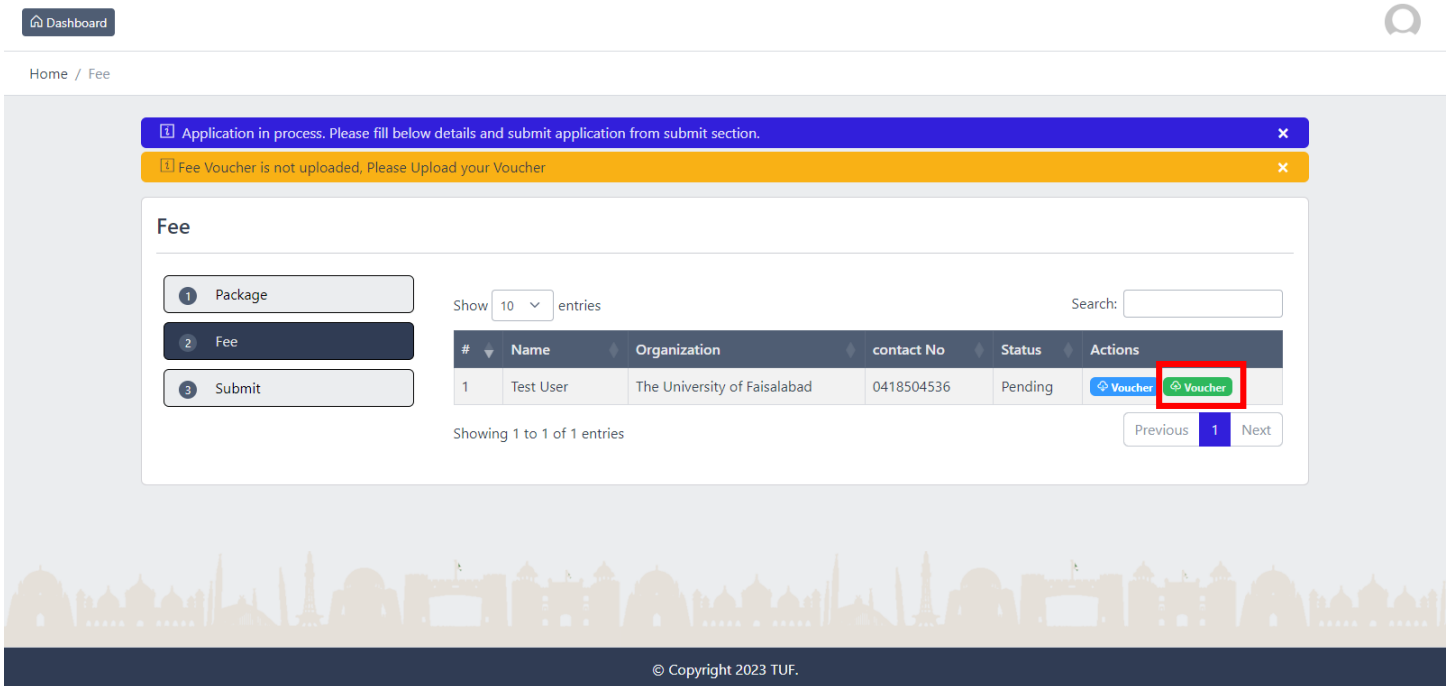


Submit the fees in the bank as mentioned on the Voucher.

<p style="text-align: center;">(Valid only for the date mentioned)</p> <div style="text-align: center;">   <b>The University of Faisalabad</b>                  Habib Metropolitan Bank                  6-12-08-20311-714-215326                  The University of Faisalabad             </div> <p>Date: <u>16/02/2024</u> Challan#: <u>202312212</u></p> <p>Name: <u>0418504536</u></p> <p>Contact#: <u>0312731288323</u></p> <p>Organization#: <u>The University of Faisalabad</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>#</th> <th>Head of A/C</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Premium Registration</td> <td>100000/-</td> </tr> <tr> <td colspan="2"><b>Grand Total</b></td> <td><b>100000/-</b></td> </tr> </tbody> </table> <p style="text-align: center;">career-link.tuf.edu.pk</p> <p>Depositor Name: _____                  Contact Number: _____                  NIC Number: _____                  Amount In Words:                  One Hundred Thousand Only</p> <p style="display: flex; justify-content: space-between; font-size: small;"> <span>Depositor's Signature</span> <span>Office Stamp / Signature</span> </p> <p style="font-size: x-small;">Office Copy</p>	#	Head of A/C	Amount	1	Premium Registration	100000/-	<b>Grand Total</b>		<b>100000/-</b>	<p style="text-align: center;">(Valid only for the date mentioned)</p> <div style="text-align: center;">   <b>The University of Faisalabad</b>                  Habib Metropolitan Bank                  6-12-08-20311-714-215326                  The University of Faisalabad             </div> <p>Date: <u>16/02/2024</u> Challan#: <u>202312212</u></p> <p>Name: <u>0418504536</u></p> <p>Contact#: <u>0312731288323</u></p> <p>Organization#: <u>The University of Faisalabad</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>#</th> <th>Head of A/C</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Premium Registration</td> <td>100000/-</td> </tr> <tr> <td colspan="2"><b>Grand Total</b></td> <td><b>100000/-</b></td> </tr> </tbody> </table> <p style="text-align: center;">career-link.tuf.edu.pk</p> <p>Depositor Name: _____                  Contact Number: _____                  NIC Number: _____                  Amount In Words:                  One Hundred Thousand Only</p> <p style="display: flex; justify-content: space-between; font-size: small;"> <span>Depositor's Signature</span> <span>Office Stamp / Signature</span> </p> <p style="font-size: x-small;">Finance Copy</p>	#	Head of A/C	Amount	1	Premium Registration	100000/-	<b>Grand Total</b>		<b>100000/-</b>	<p style="text-align: center;">(Valid only for the date mentioned)</p> <div style="text-align: center;">   <b>The University of Faisalabad</b>                  Habib Metropolitan Bank                  6-12-08-20311-714-215326                  The University of Faisalabad             </div> <p>Date: <u>16/02/2024</u> Challan#: <u>202312212</u></p> <p>Name: <u>0418504536</u></p> <p>Contact#: <u>0312731288323</u></p> <p>Organization#: <u>The University of Faisalabad</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>#</th> <th>Head of A/C</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Premium Registration</td> <td>100000/-</td> </tr> <tr> <td colspan="2"><b>Grand Total</b></td> <td><b>100000/-</b></td> </tr> </tbody> </table> <p style="text-align: center;">career-link.tuf.edu.pk</p> <p>Depositor Name: _____                  Contact Number: _____                  NIC Number: _____                  Amount In Words:                  One Hundred Thousand Only</p> <p style="display: flex; justify-content: space-between; font-size: small;"> <span>Depositor's Signature</span> <span>Office Stamp / Signature</span> </p> <p style="font-size: x-small;">Bank Copy</p>	#	Head of A/C	Amount	1	Premium Registration	100000/-	<b>Grand Total</b>		<b>100000/-</b>	<p style="text-align: center;">(Valid only for the date mentioned)</p> <div style="text-align: center;">   <b>The University of Faisalabad</b>                  Habib Metropolitan Bank                  6-12-08-20311-714-215326                  The University of Faisalabad             </div> <p>Date: <u>16/02/2024</u> Challan#: <u>202312212</u></p> <p>Name: <u>0418504536</u></p> <p>Contact#: <u>0312731288323</u></p> <p>Organization#: <u>The University of Faisalabad</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>#</th> <th>Head of A/C</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Premium Registration</td> <td>100000/-</td> </tr> <tr> <td colspan="2"><b>Grand Total</b></td> <td><b>100000/-</b></td> </tr> </tbody> </table> <p style="text-align: center;">career-link.tuf.edu.pk</p> <p>Depositor Name: _____                  Contact Number: _____                  NIC Number: _____                  Amount In Words:                  One Hundred Thousand Only</p> <p style="display: flex; justify-content: space-between; font-size: small;"> <span>Depositor's Signature</span> <span>Office Stamp / Signature</span> </p> <p style="font-size: x-small;">Student Copy</p>	#	Head of A/C	Amount	1	Premium Registration	100000/-	<b>Grand Total</b>		<b>100000/-</b>
#	Head of A/C	Amount																																					
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<b>Grand Total</b>		<b>100000/-</b>																																					

## Upload Submitted Voucher

After Submitting the Fees and then upload the voucher.



Dashboard

Home / Fee

Application in process. Please fill below details and submit application from submit section.

Fee Voucher is not uploaded, Please Upload your Voucher

### Fee

1 Package

2 Fee

3 Submit

Show 10 entries

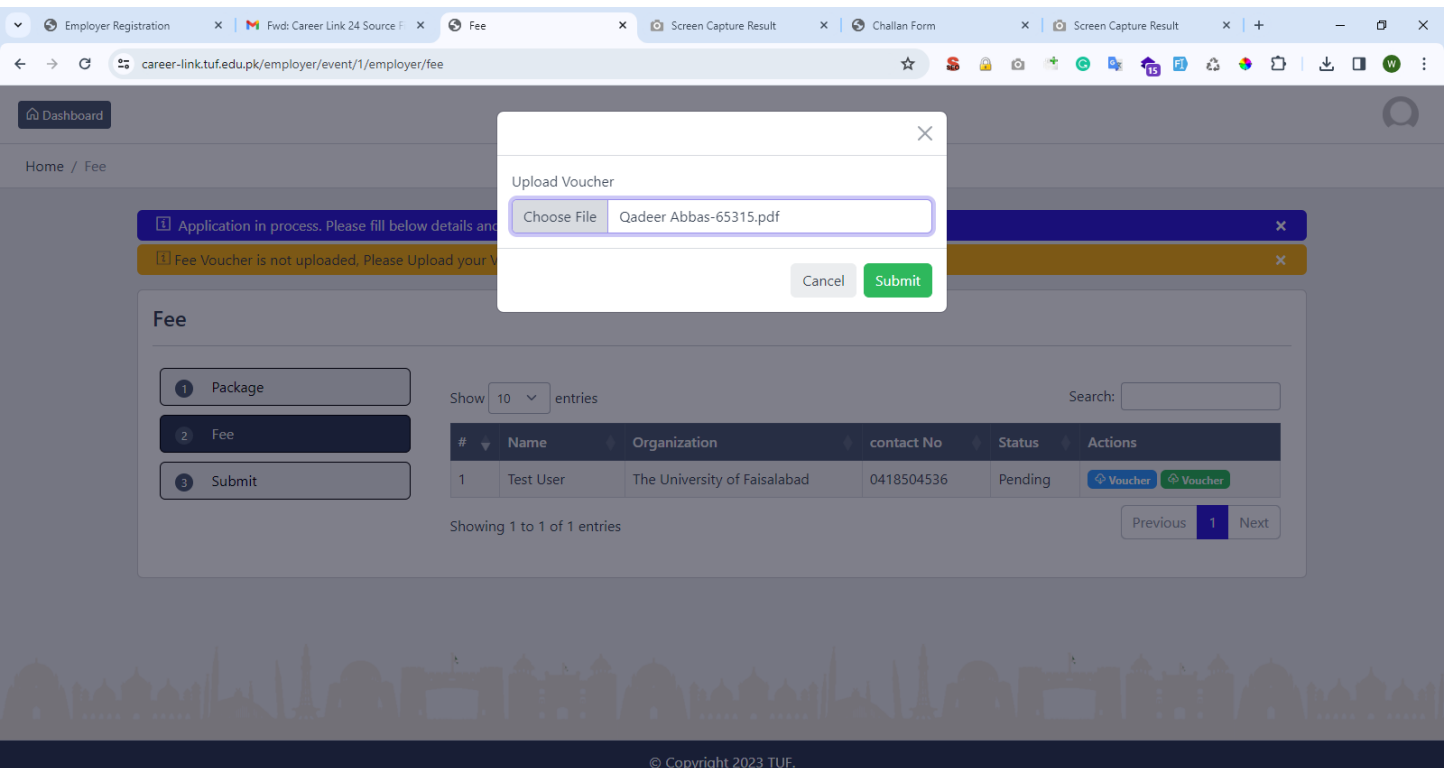
Search:

#	Name	Organization	contact No	Status	Actions
1	Test User	The University of Faisalabad	0418504536	Pending	<a href="#">Voucher</a> <a href="#">Voucher</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

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Employer Registration | Fwd: Career Link 24 Source F | Fee | Screen Capture Result | Challan Form | Screen Capture Result

career-link.tuf.edu.pk/employer/event/1/employer/fee

Dashboard

Home / Fee

Application in process. Please fill below details and submit application from submit section.

Fee Voucher is not uploaded, Please Upload your Voucher

### Upload Voucher

Choose File Qadeer Abbas-65315.pdf

Cancel Submit

### Fee

1 Package

2 Fee

3 Submit

Show 10 entries

Search:

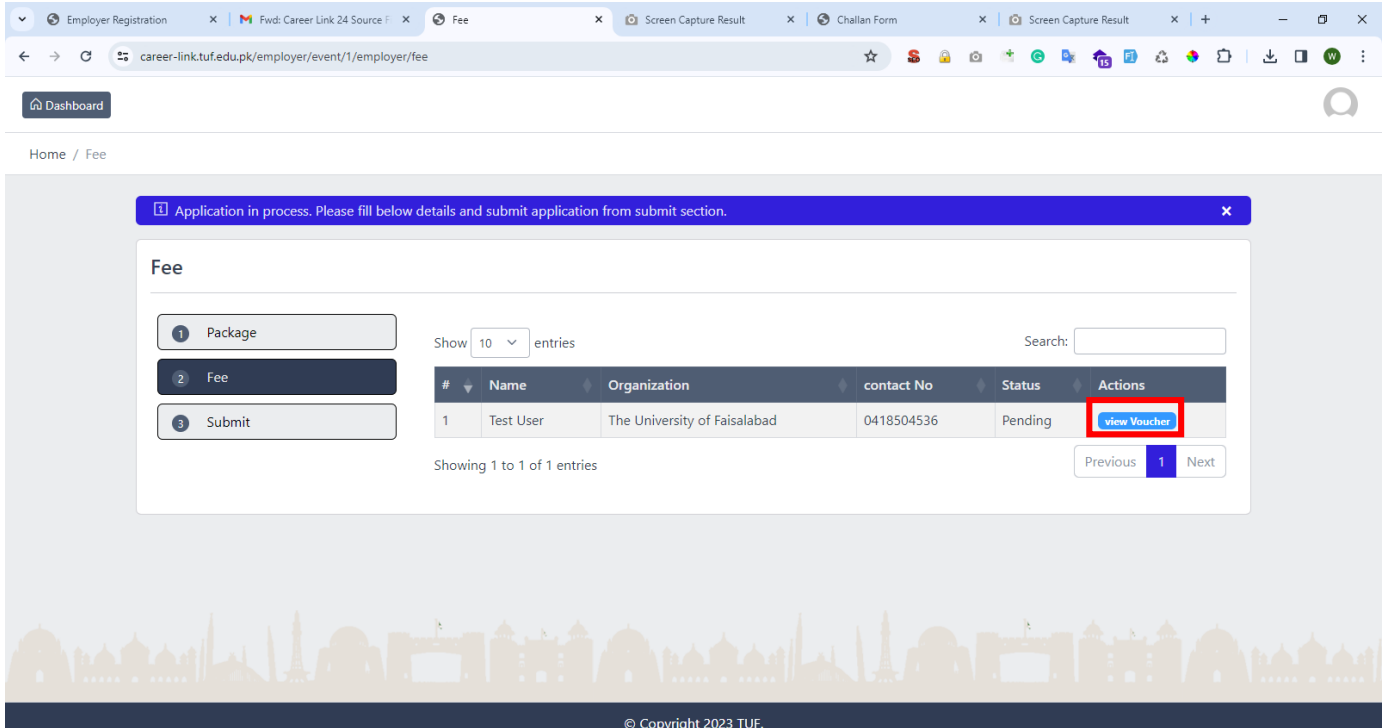
#	Name	Organization	contact No	Status	Actions
1	Test User	The University of Faisalabad	0418504536	Pending	<a href="#">Voucher</a> <a href="#">Voucher</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

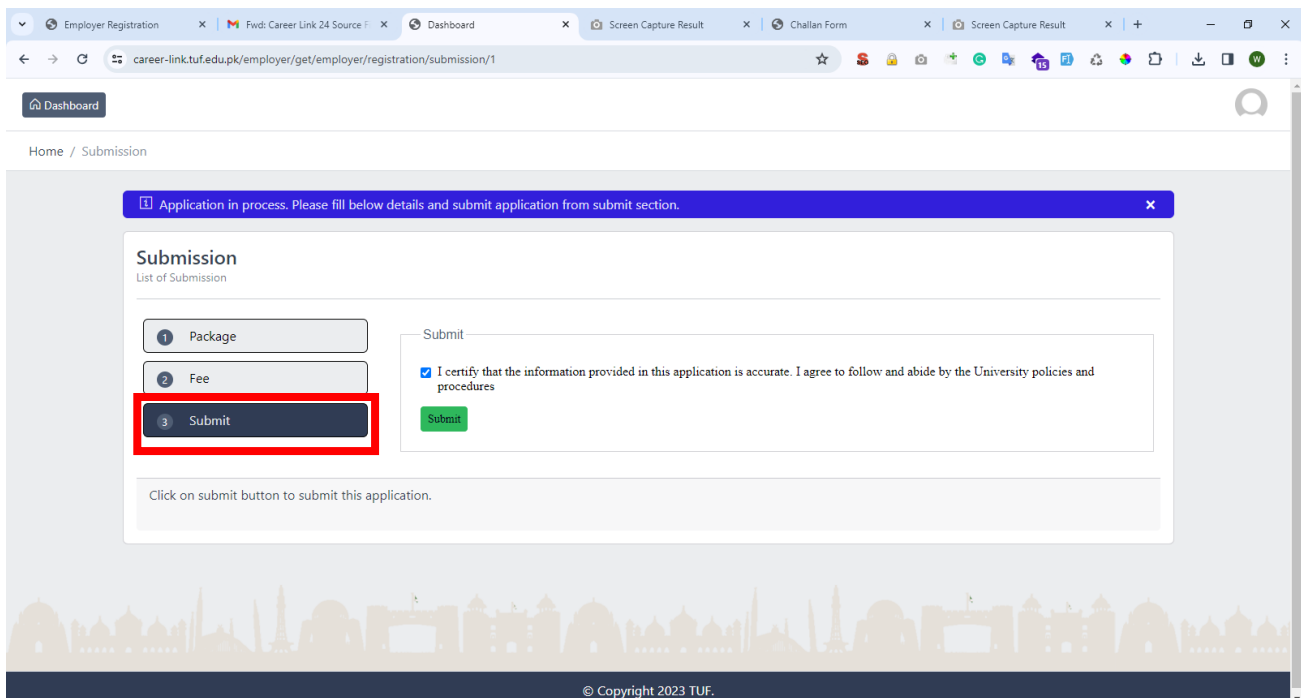
© Copyright 2023 TUF.

After Submitting/Uploading the Voucher the status will be pending until and unless your voucher is approved by the Admin.



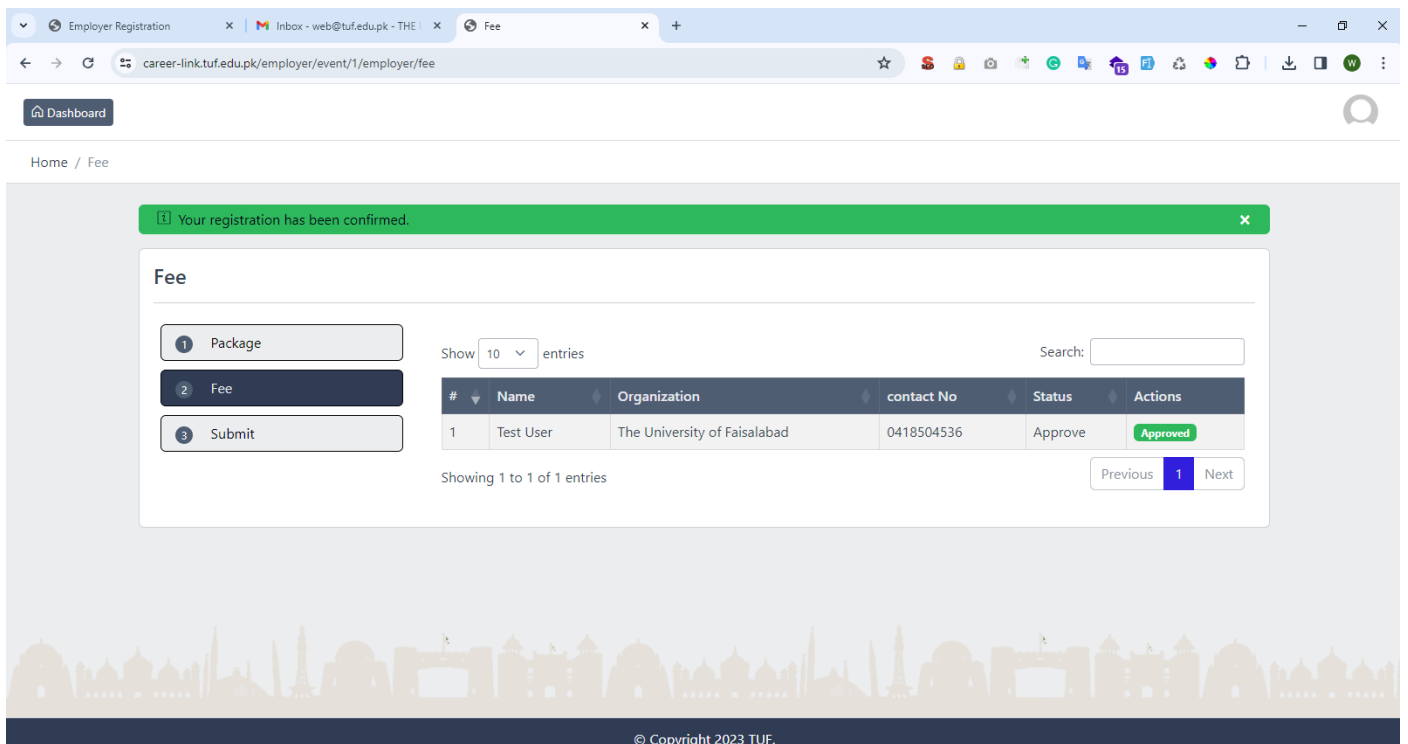
## Application Submission

Select Submit from the sidebar and then check the checkbox and then click on “Submit” button. Once you have submitted the application you will not be able to edit/update any information.



## Application Status Updated From Manager Side:

Once your Application status has been updated (Approved or Rejected) you will be able to view the status as:



Dashboard

Home / Fee

Your registration has been confirmed.

### Fee

1 Package

2 Fee

3 Submit

Show 10 entries Search:

#	Name	Organization	contact No	Status	Actions
1	Test User	The University of Faisalabad	0418504536	Approve	Approved

Showing 1 to 1 of 1 entries

Previous 1 Next

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